

SUGAR CREEK ADMINISTRATIVE BOARD Minutes

MAY 26, 2020

Mr. McDermott called the meeting at 6:03 P.M. Before the roll was called, **Mr. McDermott** explained that the Board had the official ability to have this virtual meeting because of the gubernatorial disaster proclamation due to the Coronavirus 19.

PRESENT: Joe Colmone, Greg Gola, Brian McDermott, Gary Schiefer, Tim Sheehan
and Charlie Van Slyke

ALSO PRESENT: Kevin Goss, Superintendent

ABSENT: Dave Anderson, Manager and Jean Paprocki, Recording Secretary

ADDITIONS AND /OR CORRECTIONS TO THE AGENDA:

None

INTRODUCTION OF NEW MEMBERS:

Mark Exiner expressed his appreciation for working with this Board but will be leaving the Board, and Charlie Van Slyke will be representing Elmhurst.

APPROVAL OF MINUTES FOR DECEMBER 3, 2019

A motion to approve the minutes was made by **Charlie Van Slyke** and seconded by **Greg Gola** with abstentions from **Gary Schiefer, Joe Colmone, and Tim Sheehan**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

The public was invited to join but would have to email that request prior to the meeting, and no requests were received.

OLD BUSINESS

None

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Due to Dave's absence, **Brian McDermott** presented the report which included happenings from January through May 25. The Chile Open was held in January with 104 participants and \$3,000 in sales at the pro shop. From January 3rd, 2020 through March 10th, 2020, the revenues generated included the driving range with \$3,300 and banquets with a \$4,000 increase over last year. The first day of Jr. Golf Registration showed \$10,000 more than last year on the first day. Our overall revenues showed an increase of almost 25% over last year. However, from March 14th through May 1st, all activities were cancelled including the golf course, pro shop, all practice areas, banquets, and instructional programs. No refunds have been given for Jr. Golf as we wait to see if any of the program can be provided later in the summer, and in lieu of refunds, many parents seem to prefer credit on their accounts for next year. In early May, our guidelines changed. We complied with all guidelines and golf was permitted with 2 golfers

every 15 minutes which at full capacity came to 90 golfers a day. We filled every tee time on every playable day. Consequently, on May 25, revenues for greens fees are about \$3,000 more than last year. The guidelines will soon change again this Friday as we open the pro shop and bathrooms. Practice areas will be open and foursomes will now be allowed without the 15-minute rule. The course can hire back seasonal staff to handle the additional responsibilities with the new changes. Questions and comments included **Tim Sheehan's** recommendation to have wipes available for people to wipe the carts personally in addition to them being disinfected after each use. **Greg Gola** recommended liquid sanitizer if wipes were unavailable. In response to a question about refunds for cancelled rounds, Golf Now is in the process of handling those requests for refunds.

SUPERINTENDENT'S REPORT

December, January, February, and March had small stretches of nice weather which allowed for playable days. While everything was shut down in March and April, maintenance was always permitted which included both mowing and equipment repair. May's new guidelines allowed for play but this May also broke records for rainfall. Kevin's response to a question about how the course handled all the rain was the first big rain flooded the 4th fairway, but most of the course was under water with the second storm. Although hiring has been kept to a minimum Kevin has had several part timers helping with the mowing which is 160-180 hours per week. He also added that he has seen quite a few newcomers to the course as people aren't working and are willing to try different experiences.

APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through April. Because of Coronavirus 19 and all of its effects, it is very difficult to analyze data, except to say January through March was good while mid-March through June had closures and some modifications. There was a question about the \$12,000 consulting fee which will need further examination but is related to the Living Waters consulting fee and the grant process for the water restoration project. A motion to accept the April Income Statement with the caveat that the figures at this date could change depending on new data was made by **Joe Colmone** and seconded by **Charlie Van Slyke**. All were in favor and the motion was carried. June's meeting will include the audit for 2019 which should be completed, and the financial personnel from both Elmhurst and Villa Park will be present.

NEXT MEETING

The next meeting will be scheduled for Tuesday, June 23 at 6:00 p.m.

ADJOURNMENT

A motion to adjourn was made by **Gary Schiefer** and seconded by **Tim Sheehan**. The meeting was adjourned at 6:49 p.m.

Respectfully submitted,