

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

JUNE 22, 2021

**Mr. Gola** called the meeting at 6:05 P.M.

PRESENT: Greg Gola, Kevin Kost, Brian McDermott, Meghan Scarsella, Gary Schiefer, and Charlie Van Slyke

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent with Jean Paprocki, the Recording Secretary

ABSENT: Joe Colmone

APPROVAL OF MINUTES FOR MAY 25, 2021

A motion to approve the minutes was made by **Gary Schiefer** and seconded by **Charlie Van Slyke**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

None

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Rounds for the month have been typical of June with 18 1/2 playable days which is the 5-year average for playable days in June. Green fee and cart revenue for the month through June 20<sup>th</sup> is up \$13,007 versus the previous 5-year average largely due to an increase in fees. Also 20 more playable days than the previous 5-year average due to the outstanding weather in March, April, and May have led to an increase of year-to-date greens fee and cart revenue of \$97,174 (+56%) versus the 5-year average. Through June 20<sup>th</sup>, this is the closest we have been to making our year-end budget for greens fee and cart revenue with these revenues at 38% of the total year end budget for this category. Jr. Golf Camp has begun with 275 participants after being scaled back from 385 due to the pandemic. The revenues are near budget at \$91,000. Other instruction classes include Saturday morning classes, adult full swing classes and a high school golf team class with the most participants of 24 members. A new ladies league with 24 members is beginning Wednesday evening as a "9 & Wine". As the COVID restrictions have been almost totally eliminated, the requests for banquets have been steadily increasing with 15 out of 18 possible weekend days in July and August already booked with deposits and signed contracts.

SUPERINTENDENT'S REPORT:

Finally, rainfall totals were considered normal for June after the thunderstorm on June 20<sup>th</sup> ending the drought for March, April and May. However, ninety percent of June's rainfall came in two events leaving the soil quite dry as it was quickly absorbed into the soil and putting additional focus on the irrigation system as repairs are still ongoing. The pumphouse is only

running as 20% capacity so 1-2 workers performed daily monitoring of soil moisture and hand watered dry spots on greens, tees and fairways. There many repairs in the pumphouse in an effort to restore normal function, but the wait time for parts from the manufacturer was estimated at 8-10 weeks. Other maintenance included mulching most trees and landscape beds, and pumping and restoring sand bunkers after the thunderstorm on the 20<sup>th</sup>. Kevin often mentions other customary maintenance work that he performs during the year but to clarify exactly what those tasks include he presented a chart illustrating the different tasks, the frequency it occurs, and the description of each one. For instance, he presented the mowing schedule for each individual area: greens, tees, fairway, green and tee banks, and rough areas and a description of each area. Lastly, he presented a chart showing the maintenance task statistics from 2020 showing the total of hours spent on each task, the percentage of the total amount of time for the year for that task, the number of instances it occurred during the year, and the average hours spent completing each individual task. Answering questions, he summarized that mowing takes approximately 30% of the maintenance time.

#### AUDIT FOR THE YEAR ENDING DECEMBER 31, 2020 – SUGAR CREEK GOLF COURSE

The 2020 Audit was completed and the report received the highest finding that an auditor can give which is a clean and unmodified opinion. The report also included the good news that 2020 saw an increase in revenues of \$125,000 and the course was able to pay off the debt certificates for 2020 which were \$205,000 with two years remaining until paid in full. This audit was presented orally to the Elmhurst Park District Board for additional clarification, and the Villa Park Board has also requested an oral presentation at a future meeting. The motion to accept the 2020 Audited Financial Statements for Sugar Creek Golf Course was made by **Kevin Kost** and seconded by **Meghan Scarsella**. All were in favor and the motion was passed.

#### APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through Period 5. **Brian McDermott** reviewed both the revenues and expenditures noting any significant changes in the statement. Revenues are now at \$373,000 which is about 34% of the overall revenue budget which is a significant increase over last year. Also Jr. Golf has slightly exceeded our budgeted revenue. A question about the consulting fee led to a short discussion about the grants applicable to the water restoration project. The motion to accept the May Income Statement was made by **Charlie Van Slyke** and seconded by **Gary Schiefer**. All were in favor and the motion was passed.

#### NEXT MEETING

The next meeting will be scheduled for Tuesday, July 27 at 6:00 p.m.

#### ADJOURNMENT

A motion to adjourn was made by **Greg Gola** and seconded by **Meghan Scarsella**. All were in favor. The meeting was adjourned at 6:43 p.m.

Respectfully submitted,