

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

JULY 28, 2020

**Mr. McDermott** called the meeting at 6:04 P.M. Before the roll was called, **Mr. McDermott** explained that the Board had the official ability to have this virtual meeting because of the gubernatorial disaster proclamation due to the Coronavirus 19.

PRESENT: Joe Colmone, Greg Gola, Brian McDermott, Gary Schiefer, Tim Sheehan  
and Charlie Van Slyke (entered the meeting at 6:14)

ALSO PRESENT: Dave Anderson, Manager and Jean Paprocki, Recording Secretary

ABSENT: Kevin Goss, Superintendent and Bob Allen

INTRODUCTION OF NEW MEMBERS: Bob Allen who represents Villa Park

APPROVAL OF MINUTES FOR June 23, 2020

A motion to approve the minutes was made by **Gary Schiefer** and seconded by **Greg Gola**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

The public was invited to join but would have to email that request prior to the meeting, and no requests were received.

OLD BUSINESS

None

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Phase 4 of the restore Illinois program began on Friday, June 26th, bringing several changes to the course which included 100% full capacity on the driving range adding 13 hitting stations and allowing up to a maximum of 50 guests for events or/or banquets. The driving range was closed for half of March and all of April and May which had resulted in a drop of \$29,000 in revenue in comparison to the same time frame in 2019. However, the high demand for golf has helped to recover some of that loss of revenue. Golf reservations continue to be booked and prepaid online only which gives full control of the tee sheet and operational plans to the golf course although walk-ons are allowed for same day play if tee times are available. Golf continues to surge with record high revenues for the month of July though the first 23 days despite having no banquets, no outings or leagues, minimal pro shop and no food sales. Comparing July 2020 to July 2019 for the first 23 days, riding cart revenue is up 35%, greens fee revenue is up 50% and driving range revenue is up 27%. That's an increase of almost \$30,000 for July 2020 versus July 2019. The loss of Jr. Golf is still being monitored as the initial registration in February brought in \$128,600 and \$31,651 has been refunded through July 7th, which is 24% of the 367 registrations. Many have chosen the option to credit their account and use it towards camp in 2021 while others haven't made their decisions. Covid precautions are

still in place as all staff are required to wear masks and maintain social distancing of six feet while sanitizing of golf carts and touch points within the clubhouse is routinely performed.

#### SUPERINTENDENT'S REPORT

Brian McDermott presented the superintendent's report because of Kevin's absence. Due to the high heat and lack of rain, the turf was on the verge of disaster when the mini-heat wave broke on July 10<sup>th</sup> bringing some relief. Most of the turf was kept in good condition during the heat through proper fertilization, irrigation and mowing practices. Projects this month included repairing 6 irrigation heads and 3 pipe leaks, repairing fairway areas damaged either by the rainy, soft conditions in May or the heat in June with replacement sod from our nursery area, frequent hand-watering of localized dry spots, and trimming many trees and the removal of 2 dead trees. Dave Anderson interjected here that many of our golfers are leaving positive comments about the course with Golf Now.

#### APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Year End Financial Report as the 2019 audit was completed and presented at June's meeting. **Brian McDermott** gave a short recap reminding the Board that total revenues for 2019 were \$17,000 higher than 2018 for the driving range and greens fees, and expenses were kept to a minimum as full-time wages were up slightly over \$16,000 while part time wages were under budget at \$17,000. As a result of the fund's good performance, the retirement funds showed a savings of \$5800 while repairs for the year were down about \$10,000. The motion to accept the Year End Financial Report was made by **Joe Colmone** and seconded by **Charlie Van Slyke**. All were in favor and the motion was passed.

The Board then considered the Budget comparison Report for Period 6. **Brian McDermott** presented a quick review mentioning that the consulting fees would end as we await more information about grants for the Water Restoration Project and there is a change in revenue of \$145,800 due to the loss of Jr. Golf revenue. The motion to accept the June Income Statement with further clarification of the impact of the loss of Jr. Golf was made by **Joe Colmone** and seconded by **Greg Gola**. All were in favor and the motion was passed.

#### NEXT MEETING

The next meeting will be scheduled for Tuesday, August 25 at 6:00 p.m.

#### ADJOURNMENT

A motion to adjourn was made by **Gary Schiefer** and seconded by **Tim Sheehan**. The meeting was adjourned at 6:39 p.m.

Respectfully submitted,