

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

OCTOBER 25, 2022

Mr. McDermott called the meeting at 6:00 P.M.

PRESENT: Joe Colmone, Greg Gola, Kent Johnson, Kevin Kost, Brian McDermott, and
Meghan Scarsella

ALSO PRESENT: Kevin Goss, Superintendent and Jean Paprocki, the Recording
Secretary

ABSENT: Gary Schiefer and Dave Anderson

ADDITIONS AND/OR CORRECTIONS FOR AGENDA:

None

APPROVAL OF MINUTES FOR SEPTEMBER 27, 2022

A motion to approve the minutes for September 27, 2022 was made by **Greg Gola** and
seconded by **Meghan Scarsella**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

RESTORATION PLAN UPDATE:

The project has begun with approval from the Water Conservation Commission. Due to the results of the soil testing which showed contamination of the soil, our plan for off-site disposal and storage has been changed, so we are now looking at other possibilities which include removing the soil to different locations on-site. There are several locations on the course which could accommodate the contaminated soil and still meet EPA standards. The ground-breaking event has been scheduled for November 5th when both Parent Body members plus members from this board are invited to this event.

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

In lieu of Dave's absence, **Brian McDermott** presented Dave's report. October had 2 playable days as the course closed October 3rd. Therefore, any comparisons to 2021 for the month of October are significantly lower which include 11.5 fewer playable days and 1859 fewer rounds. The good news is that even with the course closing, our 5-year averages are significantly higher with greens fee and cart rentals \$105,778 higher than the 5-year average, and the golf range \$39,469 over the 5-year average showing that people are still interested in playing golf following COVID. Other consequences of the course closing include adjusting the schedules for the staff and clubhouse maintenance with the floors being waxed and the rugs cleaned. Duties include banquets, which are still being booked, placing liquor orders, coordinating staff with schedules and completing all required certificates for the course.

SUPERINTENDENT'S REPORT:

October has been drier than usual and temperatures have been below average with a cold spell from the 15th to the 19th. This month has been extremely busy with both the restoration project and the course being closed to the public which allows for many course projects. All three areas: greens, tees and fairways were aerated and overseeded in the fall which he has not been able to do in years, the clubhouse deck was sealed as the weather was optimum for this task, pruned trees in many areas, finished replacing the discharge pipe by the pumphouse, and finished the area off the northwest corner of the parking lot by grading, seeding and blanketing. A big project for the restoration included locating and marking irrigation and drainage pipes and wiring, removing 2 extra heads and 100 feet of pipes near the pond edge as part of the planned irrigation modifications, and cleaning the area behind the maintenance shed to accommodate the construction traffic. The equipment replacement program for this month included the delivery of a new sand rake and a utility cart.

APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through Period 9. **Brian Mc Dermott** reviewed both revenues and expenditures. A review of the revenue shows the program revenue, rental revenue, driving range revenue and some merchandise revenue all exceeded the budget along with an increase in the sale of the house, auction sales of some used equipment and insurance proceeds which brings us 106% over budget. Changes in expenses include an increase in consulting fees, building repairs, driving range supplies, and our cart rental increase, bringing us to 60% of the budgeted expenditures. The motion to accept the September Income Statement was made by **Greg Gola** and seconded by **Kevin Kost**. All were in favor and the motion was passed.

NEXT MEETING

The next meeting will be scheduled for Tuesday, November 22, 2022 at 6:00 p.m.

ADJOURNMENT

A motion to adjourn was made by **Meghan Scarsella** and seconded by **Joe Colmone** and all were in favor. The meeting was adjourned at 6:38 p.m.

Respectfully submitted,