

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

SEPTEMBER 27, 2022

**Mr. Gola** called the meeting at 6:00 P.M.

PRESENT: Joe Colmone, Greg Gola, Kent Johnson, Meghan Scarsella and Gary Schiefer

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent, Jim Rogers,  
Executive Director of Elmhurst Park, District and Jean Paprocki, the Recording  
Secretary

ABSENT: Brian McDermott and Kevin Kost

ADDITIONS AND/OR CORRECTIONS FOR AGENDA:

None

APPROVAL OF MINUTES FOR AUGUST 23 2022

A motion to approve the minutes for August 23, 2022 was made by **Gary Schiefer** and  
seconded by **Kent Johnson**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

RESTORATION PLAN UPDATE:

Final preconstruction zoom meeting tomorrow will fill in all additional details. The most  
important information is that the soil samples were high in a few areas so we will not be able to  
remove this material in the cheapest manner. Other options are being considered.

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Rounds and revenue continue to be up with rounds slightly up year-to-date versus last year by  
724 rounds. Year-to-date combined revenue from greens fees and carts is up \$36,990  
compared to last year and we are closer than we've ever been at this date at 90.1% for budget.  
Looking at the average revenue per playable day, we are making \$730 more per day than last  
year and \$973 more per day compared to the 5-year average. Range revenues have reached  
another all-time record high currently at \$137,070 which is an increase of \$24,600 over the  
same time period last year and already exceeds the year-end budget of \$135,000.

Dave made a comparison using the data from the past three years to the previous three-year  
average prior to the pandemic. Looking at playable days, the overall number of annual playable  
days is almost the same with this year recording 142 ½ playable days which is only 1 more than  
the 5-year average. Looking at greens fee and cart revenues, year-to-date revenues through  
September 23 are \$657,148 versus the three-year average 2017-2019 prior to Covid at  
\$491,394 showing a difference of \$165,754. Driving range revenue showed 2022 year-to-date

through September 23 at \$137,070 versus three-year average – 2017-2019 prior to Covid \$95,933 showing a difference of \$41,197.

September has been busy with many outings being transferred to this month with the course closing. A total of 17 combined outing and banquets will be held this month. Both high schools golf teams have finished their season with their payments due in October.

#### SUPERINTENDENT'S REPORT:

Although September began with the same dry condition as August, rainfall has been about normal and temperatures have been mostly warmer than usual for September since the 11<sup>th</sup>. Presently we are in a cool period, but temperatures are expected to rise into the 70's next week. Projects this month included the usual course maintenance with the major project being the rerouting of the well discharge pipe. This pipe needed to be re-routed 60 feet down the shoreline and not being eligible to be included in the EPA grant had to be done inhouse. The maintenance staff will not be doing the usual course projects but will assist the Superintendent with project-related tasks such as the numerous irrigation modifications, tree work and site supervision. With the approval of the equipment purchases by the Parent Bodies, the equipment purchases are in progress with the delivery of the utility trailer and pick-up of two trade-in pieces. The remaining pieces of equipment will be delivered and exchanged over the next two months as they become available. The replacement of these pieces of equipment lowers the average age of our equipment from 20.2 to 13.6 in 2023.

#### APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through Period 8. **Dave** reviewed both revenues and expenditures. Significant changes in revenues include the money from the sale of the house at \$303,340 and \$13,000 reimbursement from PDRMA. Changes in expenses include increases in consulting fees and increases in finance charges. Building repairs were also incurred which include the repair of the driving range net and repairs to the garage roof. The motion to accept the August Income Statement was made by **Joe Colmone** and seconded by **Meghan Scarsella**. All were in favor and the motion was passed.

#### 2022 AMENDED BUDGET RECOMMENDATION

**Jim Rogers** introduced the 2022 amended budget by explaining to the Board why it was necessary to present an amended budget. According to Illinois State Law, it is necessary for a budget to be amended if it is 20% over appropriations. In addition, it gives the community full transparency as we present a clear and concise picture of our plans for the golf course. This amended budget was introduced with the 2023 proposed budget as the project we are beginning will not be finished until next year. The amended budget included 4 big issues which had been considered but now came to fruition. They include the sale of the house which was \$100,000 more than expected, the approval of the EPA grant which enabled us to progress with the project, the Creek Renovation Project, and the necessary closing of the golf course. Jim then detailed the notable adjustments to the different areas: total operating revenues decreasing \$15,000, total overall revenues as a result of the creek renovation project and house sale increasing by \$471,535, total expenses for the operation budget increasing \$25,500 and total overall expenses for the budget as a result of the creek renovation project, higher than

anticipated supply cost and repairs for roof and net damage (reimbursed by revenues) increasing \$605,578. A motion to accept the 2022 Proposed Amended Sugar Creek Budget was made by **Meghan Scarsella** and seconded by **Gary Schiefer**. All were in favor, and the motion was passed. The recommendation will be sent to the Parent Bodies for final approval.

#### 2023 PROPOSED BUDGET RECOMMENDATION

Dave introduced the 2023 budget with the good news that both of our debt payments totaling \$225,000 will be paid off this year. Several increases this year included greens fees and cart rentals citing that our golf course charges less than comparable courses and increases in the pro shop and in food and beverages. Looking at expenses, there was a significant change in part-time wages with the minimum wage increase. There was a discussion about the reimbursement of the loans given to the golf course from Villa Park and the Elmhurst Park District which will be determined at a later date. A motion to accept the 2023 Proposed Sugar Creek Budget was made by **Joe Colmone** and seconded by **Meghan Scarsella**. All were in favor and the motion passed. The recommendation will go to the Parent Bodies for final approval.

#### NEXT MEETING

The next meeting will be scheduled for Tuesday, October 25, 2022 at 6:00 p.m.

#### ADJOURNMENT

A motion to adjourn was made by **Gary Schiefer** and seconded by **Kent Johnson** and all were in favor. The meeting was adjourned at 7:34 p.m.

Respectfully submitted,