

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

JULY 25, 2023

**Mr. Gola** called the meeting at 6:00 P.M.

PRESENT: Greg Gola, Kent Johnson, Kevin Kost, Brian McDermott, and Charlie Van Slyke

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent, Jean Paprocki, the  
Recording Secretary, and Ed Tracy, Auditor from Seldon Fox

ABSENT: Joe Colmone and Claire Kubiesa

ADDITIONS AND/OR CORRECTIONS TO THE AGENDA

Change the order of business to allow the audit discussion first

APPROVAL OF MINUTES FOR MAY 23, 2023

A motion to approve the minutes for June 27, 2023 was made by **Charlie Van Slyke**  
and seconded by **Kevin Kost**. All were in favor and the motion passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

None

NEW BUSINESS

AUDIT FOR THE YEAR ENDED DECEMBER 31, 2022- SUGAR CREEK GOLF COURSE

Ed Tracy from Seldon Fox introduced the 2022 Audit to the Board. He began with the three adjustments that were made while completing the audit which included the net pension liability, the disposal of the house and the taxing of the absences. As he introduced each section of the audit, he highlighted specific information beginning with the new standard, that has been required on leases, making it mandatory to account leases differently. He continued with highlighting that cash is up \$582,476 with a net change of cash of \$316,322 from the beginning of the year. There also was an increase in liability mainly related to construction costs. Focusing on the Income Statement, Ed presented that operating income was \$241,190, well above budget while the total operating expenses were below budget concluding that 2022 was a good year for the golf course. The 2022 Audit was completed and the report received the highest finding that an auditor can give which is a clean and unmodified opinion. Several questions from the Board included what capital assets were not being depreciated and what capital purchases had been on the 2022 budget but were not recorded as being used. Ed Tracy answered both questions to the satisfaction of the Board.

MANAGER'S REPORT:

July continues to be a very busy month with 21 ½ playable days out of 23 days with rounds of golf typical for this time of year. Greens fees and cart revenue is up \$12,998 versus the same time period las year. Year-to-date greens fees and cart revenue is about \$40,000 more than the

same time period last year even with the golf course being closed for play until May 1. The driving range revenue is also at an all-time high with year-to-date revenue \$14,925 more than the same time period last year. Both the golf course and driving range revenues the result of increased traffic and increased rates. July also brings an end to Jr. Golf Camp and high school golf camp and summer banquets also slow as we hosted four events in July including a baby shower, bridal shower and two birthday celebrations.

#### SUPERINTENDENT'S REPORT:

The drought has ended with a large amount of rainfall on July 2nd and 4 other scattered significant rain events throughout the month. Temperatures have been moderate trending 1<sup>st</sup> under average which when combined with moisture have prompted quick turf growth. Projects this month included frequent mowing, monitoring vegetation for invasive species, monitoring the elevation of earthwork for settling and proper function, working around the edges of our "borrow pit" areas in an effort to bring them to full restoration, and trimming dozens of trees. Work also continued on the irrigation system by replacing broken wires connecting the 8<sup>th</sup> tee to the system and replacing five 27-year-old irrigation heads. Thursday night we host Vila Park's Environmental Concerns Commission with a short discussion and tour of the project areas which helps fulfill the community outreach requirements of the EPA grant.

#### 2023 – 2025 SCGC AUDIT FIRM PROPOSAL

Pursuant to State Law, units of local government are required to have an independent audit performed on an annual basis. With three different governing agencies involved with the golf course, each agency employs its separate auditor. Seldon Fox has been our auditor since 2016, but its contract expires this year. A motion was made by **Kent Johnson** and seconded by **Charlie Van Slyke** to approve Seldon Fox as the Golf course's audit for years 2023 through 2025. All were in favor and the motion passed.

#### APPROVAL OF FINANCIAL REPORTS:

The Board first considered the Income Statement for Period 6, 2023. **Brian McDermott** highlighted several issues in revenues clarifying that Jr. golf greens fees will be transferred to greens fees revenues in July, indoor facility rental has also had a slight increase, and driving range revenues continues to exceed budget. There are no significant changes in expenses. The motion to accept the June Income Statement was made by **Kevin Kost** and seconded by **Kent Johnson**. All were in favor and the motion was passed. **Brian McDermott** then added that a discussion had occurred at the Elmhurst Park District board meeting about the loan given to the golf course in the past to meet the debt payments and the possible forgiveness of that loan.

#### NEXT MEETING

The next meeting will be scheduled for Tuesday, August 22, 2023 at 6:00 p.m.

#### ADJOURNMENT

A motion to adjourn was made by **Greg Gola** and seconded by **Charlie Van Slyke** and all were in favor. The meeting was adjourned at 6:49 p.m.

Respectfully submitted,