

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

JUNE 27, 2023

**Mr. Gola** called the meeting at 6:00 P.M.

PRESENT: Joe Colmone, Greg Gola, Kent Johnson, Kevin Kost, Claire Kubiesa, Brian McDermott, and Charlie Van Slyke

ALSO PRESENT: Dave Anderson, Manager and Jean Paprocki, the Recording Secretary

ABSENT: Kevin Goss, Superintendent

ADDITIONS AND/OR CORRECTIONS TO THE AGENDA

None

APPROVAL OF MINUTES FOR MAY 23, 2023

A motion to approve the minutes for May 23, 2023 was made by **Charlie Van Slyke** and seconded by **Claire Kubiesa**. All were in favor and the motion passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

RESTORATION PLAN UPDATE:

The project was completed by June 15 with work still to be done. Although a budget status was slated for tonight's meeting, because of another grant submission and an audit planned for the next meeting, all financials and the audit will be combined at July's meeting:

JR. GOLF SUMMARY:

In response to an inquiry about Jr Golf at last month's meeting, Dave included a review of the instruction rates and actual revenue for Jr. Golf for the last 7 years showing that the median rate to participate rose from \$325 in 2017 to \$400 per camper in 2023. The actual revenue in 2017 was \$90,000 and \$99,000 this year. In response to a question about the income statement showing a different amount for Jr. Golf, Dave explained that the revenue shown on the review only includes instruction while the campers' greens fees are included on the income statement. **Brian McDermott** added that all programs at the park district look for a benchmark of 70% participation and Jr. Golf has far exceeded that every year.

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Dave began his report by looking at the performance charts ending on June 27 with playable days comparable to last year with almost every day being a playable day. Greens fees and rounds revenue showing an increase of almost \$22,00 over the same time period last year while year-to-date revenue up \$30,329 versus last year despite being closed for the first 3 months of the year. This increase being a consequence of both rate increase and the increase in players per playable day. The driving range continues to experience record high revenues

with year-to-date revenue up 25% versus last year showing revenues at \$77,547 again reflecting the increased volume of players as the demand continues. In response to a query about the increase, Dave responded it could be attributed to several factors including more people working at home, more people taking up golf as an alternative pastime during Covid, to more people becoming aware of our location during that time period. Dave then proceeded to explain and clarify how he and Cory organize and utilize the entire facility including the golf course, driving range and clubhouse so that each area is being used to its optimum extent. There are 3 different age groups in Jr. Golf camp and each age group is halved so half are on the driving range with the other half on the putting green. They then alternate with all ending up on the course to play 9 holes. The 3 age groups follow the same agendas with each age group beginning at a different time and the younger golfers spending less time on the course. Jr. Golf is Monday through Thursday from 8a.m. -12:30p.m. Other instruction included high school golf camp 2 days per week from June through July and Saturday classes for adult/child sessions. In addition, the banquet room has been busy with several varied celebrations including a wedding. The last negative consequence from Covid has been a problem with the supply chain which has left delays or cancellations in deliveries.

#### SUPERINTENDENT'S REPORT:

Due to Kevin's absence, Dave presented Kevin's report. A recent rain has helped minimize the effect of the drought which began in April. However, we are still 1.2 inches below average in rainfall for the month and 7 inches under average for the previous 3-month average. Average temperatures for June have helped us keep the turf and new plantings alive. Projects this month included restoring irrigation to the approach to the first green, hand watering localized dry spots on greens and tees, continued adjusting and adding to the rock placement on the shoreline, and Semper Fi planting another 9000 native plant plugs. The tee mower ordered last year arrived this month. **Brian McDermott** added that the drought has made it impossible for us to see how the new water restoration project would handle the water during a flooding situation.

#### APPROVAL OF FINANCIAL REPORTS:

The Board first considered the Income Statement for Period 5, 2023. **Brian McDermott** reviewed both revenues and expenditures. He reminded the board that all instruction revenue other than Jr. Golf is listed under driving range and revenues from the daily use fees and driving range fees have exceeded budget. Expenditures have remained similar to last year with no unusual expenses. The motion to accept the May Income Statement was made by **Claire Kubiesa** and seconded by **Kent Johnson**. All were in favor and the motion was passed.

#### NEXT MEETING

The next meeting including the audit will be scheduled for Tuesday, July 25, 2023 at 6:00 p.m.

#### ADJOURNMENT

A motion to adjourn was made by **Joe Colmone** and seconded by **Kevin Kost** and all were in favor. The meeting was adjourned at 6:36 p.m.

Respectfully submitted,