

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

APRIL 26, 2022

Mr. Gola called the meeting at 6:01 P.M.

PRESENT: Greg Gola, Kevin Kost, Brian McDermott, Meghan Scarsella, Gary Schiefer,
and Charlie Van Slyke

ALSO PRESENT: Kevin Goss, Superintendent and Jean Paprocki, the Recording
Secretary

ABSENT: Dave Anderson and Joe Colmone

APPROVAL OF MINUTES FOR MARCH 22, 2022

A motion to approve the minutes as amended was made by **Kevin Kost** and
seconded by **Gary Schiefer**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

RESTORATION PLAN UPDATE:

Brian McDermott began this presentation by saying seventeen contractors attended the initial meeting on April 8. Several additional meetings followed with six contractors attending the final Pre-Bid Meeting on April 20. The bid opening is scheduled for May 12. Hopefully, after an extensive scope review, the bid will be presented to this Board on May 24 and then will proceed to the parent bodies. Kevin Goss continued with this update with specifics regarding the tree removal and replacement plan necessary to meet DuPage County's replacement requirements. The county requires a replacement of one tree and 3 shrubs for every 10 inches diameter of removed trees. After measuring trees, Kevin determined that 45 new trees and 135 shrubs would need to be planted. Other criteria included that all replacement trees must be native trees as well as the shrubs. Kevin then presented maps showing the location of these new replacements. **Gary Schiefer** noticed that the numbers did not match with Kevin responding that they padded the numbers with 46 trees and 139 shrubs.

RENTAL HOME SALE UPDATE:

The closing of the house sale is scheduled for May 5 with the only addition being that radon was detected so either remediation or credit will probably be necessary. **Brian McDermott** added that the transfer of the property from Elmhurst Park District to Villa Park was completed at the April 11 Elmhurst Board Meeting. Although Kevin has waited for this opportunity to replace equipment for years, several challenges this year include higher prices and items on his equipment wish list which aren't available until next year.

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Because of Dave Anderson's absence, **Brian McDermott** presented the manager's report. Due to inclement weather, only 5 days from the first 24 days of April were considered playable with a playable day requiring at least 50 rounds of play on that day. With fewer playable days and fewer rounds of play, greens fee revenue and cart revenue year-to-date are down over \$39,000 versus the same time period last year. However, last March and April was a record high spring so doing a comparison with the 5-year average, greens fee and cart revenue are slightly down by \$6,300. Driving range revenue year-to-date is down \$2,300 compared to the same time period last year, which was also a record high year but compared to the previous 5-year average revenues on the driving range are up \$1,256. The last good playable day brought out 240 golfers out of a total maximum capacity of 248 golfers which suggested that the appetite and sustainability for golf at Sugar Creek is still strong. Online registration for the remainder of our instruction programs other than Jr. Golf Camp opened April 2nd and exceeded expectations with over \$18,000 in revenue collected which surpasses our total annual budget of \$15,000. Jr. Golf registration year-to-date revenue totals over \$132,000 with 350 participants which is close to maximum. About \$30,000 will go toward greens fees to cover the on-course tee times for the six-week camp with slightly over \$100,000 for instruction revenue which matches the total amount budgeted for the 2022 year. The banquet business is also thriving as more people are becoming comfortable in social settings with 8 banquets and a golf outing booked for May.

SUPERINTENDENT'S REPORT:

April has been one of the cloudiest months on record with cloudier, cooler and wetter than average weather. Measurable rainfall has occurred on 15 out of the first 24 days with 3 other days with trace amounts of rain. Saturated soil and poor growing conditions are the result with a slow start to turf growth and golf. Projects this month included mowing greens, tees and fairways, repairing several clogged drains, filling and seeding divots on tees, and removing several trees which were either in poor condition or dead. Many of these trees were in the plan to be removed and replaced in the Creek Renovation Project. At this point, Kevin mentioned that the removal of these trees is noticeable to golfers, and **Greg Gola** suggested that there should be posters notifying golfers that changes are coming to Sugar Creek. Other projects included receiving and testing the new fairway mower and selling the old fairway mower and an inoperable utility cart at auction. The total proceeds were \$2,650 with \$1,425 for the mower and \$1,225 for the cart. Also claims were submitted to PDRMA for wind damage to the clubhouse, garage roof, driving range net and the tree that fell on the 8th hole. The claim is being processed with repairs costing about \$17,000 while our deductible is \$1,000.

The last issue was the above ground storage tank installation which has been complicated by several factors including needing permits from both the village and II. Fire Marshal which have different requirements. Kevin is now putting together documents to determine specifications for bidders and at that point we will begin the bid process.

APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through Period 3. **Brian McDermott** reviewed both revenues and expenditures. Several highlights in revenues included the \$37,000

increase in Jr. Golf revenue, a \$3,500 increase in indoor facility rental which also led to almost \$3,500 more revenue in soft drinks, liquor and food. In expenditures, he mentioned the approximate \$6,000 increase in finance charges which he attributed to credit card increases and the \$5,000 increase for driving range supplies which included new mats and balls this year. Presently, we have a balance of \$19,500 versus \$29,500 from last year. The motion to accept the March Income Statement was made by **Charlie Van Slyke** and seconded by **Gary Schiefer**. All were in favor and the motion was passed.

NEXT MEETING

The next meeting will be scheduled for Tuesday, May 24, 2022 at 6:00 p.m.

ADJOURNMENT

A motion to adjourn was made by **Greg Gola** and seconded by **Kevin Kost** and all were in favor. The meeting was adjourned at 6:46 p.m.

Respectfully submitted,