

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

APRIL 23, 2024

**Mr. Gola** called the meeting at 6:01 P.M.

PRESENT: Joe Colmone, Greg Gola, Kent Johnson, Kevin Kost, Claire Kubiesa and Brian McDermott

ALSO PRESENT: Cory Ferrell,, Manager, Kevin Goss, Superintendent, Jean Paprocki,  
The Recording Secretary

ABSENT: Charlie Van Slyke

ADDITIONS AND/OR CORRECTIONS TO THE AGENDA

None

APPROVAL OF MINUTES FOR NOVEMBER 28, 2023

A motion to approve the minutes for November 28, 2023 was made by **Kevin Kost** and seconded by **Kent Johnson**. All were in favor and the motion passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

RESTORATION PLAN UPDATE:

The Restoration Creek Project concluded last June with maintenance still being done as needed. The contract extends the maintenance for 3 years. This project has won several awards. The Living Waters Consultants submitted the project and it won two American Public Works Association Project of the Year Awards in the Environmental Projects under \$5M category. Just last night Kevin Goss received the Villa Park Environmental Concerns Committee's "Green Champion" award. During the winter, ongoing work included rebuilding the berm separating the pond from the creek as it was leaking water into the creek too quickly. Kevin then showed a drone video of the project as it went through the different stages to what the project looks like today.

NEW BUSINESS

MANAGER'S REPORT:

Cory Ferrell is the new superintendent as Dave Anderson announced his retirement in mid-December and the position opened in January with interviews set up and conducted for interested candidates. Cory's promotion as district manager was announced on February 1. Playable days for the winter months were dependent on the weather with 9 days in March and 12 days so far in April. Comparisons could not be made with 2023 since the course was closed until May but the playable days and rounds are comparable to the 5-year averages. Looking at the 5-year averages for greens fees and cart revenues, the 2024 greens fees and cart revenues are consistently higher for all 4 months from January to April with April's greens fees and cart

revenues exceeding the 5-year average by \$10,269. There is no revenue from the driving range due to net damages. These months have been busy with Cory attending the PGA Show in Orlando, Florida, Junior Golf Camp registration opened in February with over 200 registrations, adult and youth golf class registration also opened April 1 and a new software was introduced for scheduling and paying for banquet events. Activities at the clubhouse included 36 new golf carts, a driving range cart, beverage cart and 2 utilities carts were delivered, new pro shop merchandise was ordered, the seasonal staff for 2024 season was hired, a new ice machine was ordered and installed, the banquet room floor, common area, carpeting in the pro shop and concessions areas were all deep cleaned, the roofs for the clubhouse and driving range building were replaced, and the Food Managers Sanitation license was renewed as a new location to get supplies for clubhouse concession was established. With the golf season approaching golf outings are beginning to book along with the high school teams from Willowbrook and York, the Tuesday Ladies League will begin on May 7<sup>th</sup> with an increase in numbers, and the driving range opened on April 23<sup>rd</sup>. In response to **Joe Colmone's** question, a new assistant golf pro and clubhouse supervisor, Brian Adams, was just recently hired.

#### SUPERINTENDENT'S REPORT:

The period from December 1<sup>st</sup> to March 1<sup>st</sup> was the warmest on record which resulted in the most mowing ever when the mowing of greens, tees and fairways in December, February and March was required. Projects this year included completing tree trimming, edging and mulching landscape beds and continuing the smoothing of silt areas throughout the course. The John Deere utility vehicle was delivered, which was budgeted for 2024. Activities included attending the GCSAA Annual conference in Phoenix in February, completing 26 hours of continuing education and investigating many vendors and products including several netting companies. He also attended the "Environmental Leaders in Golf" award ceremony where he was a 1<sup>st</sup> runner-up for the award. There was wind damage in February which resulted in damage to the net and the cable system supporting the nets. The claim was submitted to PDRMA and 3 netting companies gave assessments and quotes for the repair. The repairs were completed April 19<sup>th</sup>-22<sup>nd</sup> at the cost of \$28,810. The Village Building Permit was approved this month and quotes were requested from 3 contractors for the concrete and electrical work as an update for the aboveground storage tank.

#### FINANCIAL REPORTS:

##### CAPITAL PURCHASES:

**Brian McDermott** began by saying both Parent Bodies had approved the 2024 Sugar Creek Budget for 2024. Looking at capital expenses, the sale of the house resulted in \$300,000 which was then allocated to the purchase of new equipment. With the delivery of the last piece of equipment, all that money has now been spent. The replacement of the roofs for the clubhouse and driving range building came in under budget. Future projects include the sealcoating of the lot and bridge repair.

#### APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Income Statements for Period 12, 2023 and Period 3, 2024. **Brian McDermott's** began by looking at the 2023 income statement citing some significant



differences between 2022 and 2023. Bookings were down for outings due to course closing, new driving range equipment helped with more usage resulting in an \$23,000 increase. Revenues ended at about 3% of budget and an almost \$60,000 increase in revenue between 2022 and 2023. Significant expenses included increases in electricity, and replacement of attic heaters and the repair of the sprinkler system. The last significant issue is the repayment of the debt payments which is being considered by both Elmhurst Park District and Villa Park with no resolution. **Brian McDermott** then presented the Income Statement for Period 3, 2024. Looking at revenues, we are trending up due to the weather, the loss of the driving range resulted in no revenue. However, revenues are up almost \$13,000 over last year. Differences in expenses include traveling expenses for both Cory and Kevin, a new processing fee for booking online and part time staff for our early golf. A motion to accept both income statements was made by **Joe Colmone** and seconded by **Claire Kubiesa**. All were in favor and the motion was passed.

#### NEXT MEETING

The next meeting will be scheduled for May 28, 2024 at 6:00 p.m.

#### ADJOURNMENT

A motion to adjourn was made by **Claire Kubiesa** and seconded by **Kent Johnson** and all were in favor. The meeting was adjourned at 7:06p.m.

Respectfully submitted,