

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

OCTOBER 22, 2024

Mr. McDermott called the meeting at 6:03 P.M.

PRESENT: Joe Colmone, Greg Gola, Chuck Howard arriving at 6:09, Kent Johnson, Brian McDermott, and Charlie Van Slyke

ALSO PRESENT: Kevin Goss, Superintendent and Jean Paprocki, the Recording Secretary

ABSENT: Cory Ferrell, Manager and Claire Kubiesa

ADDITIONS AND/OR CORRECTIONS TO THE AGENDA

The presentation of the Jane Foulser Habitat Award for the Restoration Project will be postponed until the November meeting

APPROVAL OF MINUTES FOR SEPTEMBER 24, 2024

A motion to approve the minutes for September 24, 2024 was made by **Joe Colmone** and seconded by **Kent Johnson** with an abstention from **Charlie Van Slyke**. All were in favor and the motion passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

2025 PROPOSED BUDGET RECOMMENDATIONS – BUDGET SUMMARY

The discussion began with a motion to recommend the Proposed 2025 Sugar Creek Golf Budget to the Parent Bodies with the revised budget summary. **Brian McDermott** reminded the Board that the spread sheet numbers were correct so the revised budget summary now matches the spread sheet. The health care expenses which were noted by **Kent Johnson** at the last meeting were corrected as were the incorrect totals in the boxes. A motion to accept the 2025 Proposed Budget Recommendations with Revisions was made by **Kent Johnson** and seconded by **Greg Gola**. All were in favor and the motion was passed. The recommendation will go to the **Parent Bodies** for approval.

Brian McDermott asked the finance department for our current financial picture and then presented Sugar Creek's cash and investments as of August 21 showing \$153,624.08 in cash with \$506,291.32 in revenue which is collected through credit cards with a cash balance total of \$659,915.40. The finance department then estimated what the year-end revenue will be from this date which is an additional \$201,796.17. Looking at future expenses, the estimates from this date forward is \$176,226.98 for payroll and \$75,718.69 for accounts payable. Expected capital project expenses are \$3,000 and \$67,680.62 for the Creek Restoration with a total of \$70,680.62. The debt payments total \$100,000 with a \$50,000 loan repayment to each Parent Body. The estimated expense grand total is \$422,626.29 leaving an estimated year-end cash on hand total of \$439,085.28 which is then separated into separate accounts with Tier 1 \$300,000 kept for emergencies and \$139,085.28 available for capital projects. A discussion continued

how the data could be presented to better understand the monthly progression of the financials.

SCGC RESTORATION PROJECT

The 2024 Jane Foulser Habitat Award, which was scheduled for tonight, will be postponed until next month.

NEW BUSINESS:

With Cory Ferrell's absence, **Brian McDermott** presented the manager's report. An additional 1,000 rounds of golf were added the last 7 days of September which included 2 shotgun events with accompanying banquets. Warmer than normal temperatures continued in October with 16 playable days out of 21 yielding 1,500 rounds which is 700 more than last year. Several golf events were included with the local Kiwanis & Rotary Night golf, and the Elmhurst Police Benevolent Fundraiser. Other activities included the replacement of the club house front stair railings and accessible-ramp railings. All the high school teams including Willowbrook, York Timothy Christian, and Nazareth finished their season the second week of October. We had a total of 7 banquets in October, and 7 events currently booked for December. Ads will be posted later this year for a full time Clubhouse Supervisor as well as a possible Seasonal Teaching Golf Professional. The 16 playable days this month up to October 22nd, was 2.5 more days than last year with an increase of 702 rounds more than last year and \$14,627 increase in greens fees and cart revenue over the previous year with the current year-to-date green fees and cart revenue \$91,119 more than 2023. The driving range also shows an increase of \$1,316 versus 2023 and current driving range year-to-date revenue \$5,028 more than last year with an increase of \$46,667 versus the 5-year average.

MANAGER'S REPORT:

Dry, warm weather continued this month with only .3 inches of rain so far leaving the fairways in great condition for golf. Projects this year included grading and seeding the borrow pit area on #4 with the drainage and irrigation completed. The drainage and irrigation on #1 had to be repaired with the drain from the sand trap back in place and only one irrigation repair needed before closing all holes. Repair work was also required on the greens mower as the high-pressure hoses had to be replaced on the three reels after springing a hydraulic leak leaving a streak on one of the greens which will take some time to heal with plugging and topdressing. Several other activities included a service project for the Willowbrook Boys Golf Team which was organized with Coach Walker and Coach Belknap. After some initial training, the team divided to repair ballmarks on the greens and fill divots on tees and fairways. The Jane Fousler Habitat Award from the DuPage Monarch Project is to be awarded to Sugar Creek Golf Course, Elmhurst Park District, and the Village of Villa Park in recognition of their efforts to restore and protect pollinator habitats. Keeping with the environmental theme, staff members have been watching a turtle nest and with the hatching of 13 red-eared sliders made sure they found their way to protected locations along the waterway.

INCOME STATEMENT FOR PERIOD 9 – SEPTEMBER 2024

The Board considered the Income Statement for Period 9, 2024. Brian McDermott began with by looking at revenue. Program revenue is slightly down but plans are in place to do more

marketing next year, cart revenue is also down but carts were included in the booking last year which caused problems in age requirements. Most expenses are trending on budget except for the alarm expense and electricity. The other large expense was the net repair. The motion to approve the income statement was made by **Charlie Van Slyke** and seconded by **Greg Gola**. All were in favor and the motion was passed.

NEXT MEETING

The next meeting will be scheduled for November 26 at 6:00 p.m.

ADJOURNMENT

A motion to adjourn was made by **Joe Colmone** and seconded by **Kent Johnson** and all were in favor. The meeting was adjourned at 6:54p.m.

Respectfully submitted,