

SUGAR CREEK ADMINISTRATIVE BOARD MEETING  
MARCH 25, 2025

PRESENT: Joe Colmone, Greg Gola, Chuck Howard, Brian McDermott, Claire Kubiesa, and Charlie Van Slyke

ALSO PRESENT: Cory Ferrell, Manager, Kevin Goss, Superintendent Michael Guerra, Director of Public Works Villa Park

ABSENT: Kent Johnson

ADDITIONS AND/OR CORRECTIONS TO THE AGENDA  
None

APPROVAL OF MINUTES FOR FEBRUARY 18, 2025

A motion to approve the minutes for February 18, 2025, was made by Claire Kubiesa and seconded by Chuck Howard. All were in favor except for Joe Colmone abstaining due to not being present at that meeting.

PUBLIC PARTICIPATION:  
None

OLD BUSINESS  
None

NEW BUSINESS

VILLA AVENUE BRIDGE PROJECT ROW

Michael Guerra, Director of Public Works for the Village of Villa Park, explained that the Village began preliminary engineering to repair the bridge on Villa Avenue where Sugar Creek flows under. It was discovered that the right of way line needs to be moved to be able to do the repair work. He explained that the parcel is technically owned by the village, but any changes would need to have agreement from all parties. A discussion continued about what steps would be needed to minimize any ownership issues in the future, for example if the property is sold. Further investigation into the intergovernmental agreements would be needed and would be brought to all parties. He is looking for a consensus to move forward with the concept. A consensus was given by the board.

2025 GROUNDS EQUIPMENT PURCHASES

A motion was made by Claire Kubiesa and seconded by Charlie Van Slyke to recommend for approval the purchase of (1) John Deere ProGator 2020A and (1) 1550 Tow Behind Topdresser through Sourcewell Contract #112624-DAC for a total of \$58,027.18 and authorize the Executive Director to execute said purchases on behalf of the Sugar Creek Golf Course. Kevin reviewed the included memorandum. We have 30 pieces of equipment and right now the average age is around 15, which is better than what it used to be at 20. The last three years, we've made a lot of improvements with new equipment. We also kind of streamlined a little bit like getting rid of some older stuff that and then using other equipment to do that job. So, we've reduced the number of pieces, too, which is which is good. Obviously, we still have to keep replacing things every year. The goal is it would be nice to get the average age of our equipment under 10 and kind of keep it there. These two pieces of equipment are very important for turf maintenance. The quote provided is about \$1000 more than budgeted but that

should be offset by proceeds of upcoming auction items. Kevin provided a handout on list of current equipment with his process of identifying when equipment should be replaced. He shared some historical information regarding equipment purchasing especially the ability to purchase one piece of equipment that can do the work of multiple older pieces of equipment. Roll call was taken and motion passed unanimously.

#### MANAGER'S REPORT- CORY FERREL

The golf season officially opened on February 25 and has been a roller coaster kind of ride with the weather since then. We had 5 playable days through March, with our total for the season up to nine. Our five-year average is five playable days, the year before 2024, we had nine playable days. We had 349 rounds this March where last year we were at 1,373 rounds and our five-year average is 646 rounds. We still have a few more days to finish out the month of March. I do have one correction on my report down at the year to date for 2025, the five-year average should show a negative 310. Our green fees and cart revenues are \$9,958. Down \$3,905 against our five-year average. Our highlight is that driving range sales and passes were \$15,799 compared with last year when the range had not opened due to storm damage. Summer junior golf camp registration opened on Saturday, February 22<sup>nd</sup> with over 230 registrations, bringing in over \$95,000. Our registration for the adults and the high school programs brought in over \$5,000 and those programs are scheduled to begin in May. For the Clubhouse Supervisor full time position, we conducted our interviews narrowed down to two candidates and hoping an offer we'll go out to that selected candidate at the end of this week. Our new Range Start credit card reader is working well with the customers being able to go out to the range and pay with credit card. We had four in March including a NCAA watch party. We are in the process of bringing back seasonal staff and hiring junior golf counselors. Question was asked about the Clubhouse Supervisor job search process which Cory explained.

#### SUPERINTENDENT'S REPORT- KEVIN GOSS

Staff have begun a normal mowing schedule. Work was done on reinforcing shoreline areas that were not part of the restoration project. Staff have been clearing fence lines of leaves and garbage. In the process of replacing the wind screen behind 6<sup>th</sup> hole. Finished rebuilding the reels on fairway mower. Rehiring seasonal staff and completing annual trainings. Gathering materials like photos, blueprints and posters for 50<sup>th</sup> anniversary. Checking with the historical museum was suggested. The West Bridge project will start on March 31. Reviewed adjustments on how to play the course in different hole order to avoid holes 1 and 2. Staff will be working on hole 1 bunkers during this closure.

#### FINANCIAL REPORTS

##### INCOME STATEMENT FOR PERIOD 2- FEBRUARY 2025

Brian McDermott began by stating that the main highlight is it's good when we have built up cash and reserves. Because if you notice the amount of income that comes in for the first two months versus the expenses, we have to have that reserve income available. Highlights include continuing education is lower so far since not going to national conference this year. Kevin already mentioned on his supplies, the purchase of the windscreen. On the program supplies, we are about almost 3,500 more this year than last year because of the purchase of the range balls. A motion was made to approve income statement by Claire Kubiesa and seconded by Greg Gola. All were in favor and the motion passed.

## NEXT MEETING

Our next meeting is scheduled for Tuesday, March 25th, 2025.

## ADJOURNMENT

A motion to adjourn by Charlie Van Slyke and seconded by Claire Kubiesa. All were in favor and the meeting adjourned at 6:47 p.m.