

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

JUNE 25, 2024

**Mr. McDermott** called the meeting at 6:04 P.M.

PRESENT: Greg Gola, Chuck Howard, Kent Johnson, Brian McDermott and Charlie Van Slyke

ALSO PRESENT: Cory Ferrell, Manager and Jean Paprocki, the Recording Secretary

ABSENT: Joe Colmone, Claire Kubiesa, and Kevin Goss

ADDITIONS AND/OR CORRECTIONS TO THE AGENDA

Change the order of business to allow the audit discussion first

APPROVAL OF MINUTES FOR MAY 28, 2024

A motion to approve the minutes for May 28, 2024 was made by **Greg Gola** and seconded by **Charlie Van Slyke** with an abstention from **Chuck Howard**. All were in favor and the motion passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

None

NEW BUSINESS

AUDIT FOR THE YEAR ENDING DECEMBER 31, 2023 – SUGAR CREEK GOLF COURSE

The presentation began with the motion that the Administrative Board accepts and approves the audited financial statements for Sugar Creek Golf Course made by **Kent Johnson** and seconded by **Greg Gola**. Ed Tracy from Seldon Fox then introduced the 2023 audit to the Board. The 2023 Audit was completed and the report received the highest finding that an auditor can give which is a clean and unmodified opinion. Ed highlighted specific information as he presented each section of the audit beginning with the balance sheet showing current assets were 2 to 1 over current liability with liabilities including the leases for the golf carts and capital expenses. The operating revenues were up and at all-time highs for greens fees, cart rentals and driving range with a \$65,000 improvement over the prior year. Looking at cash flow, the course generated \$221, 000 for the year from operations which is a positive sign. He concluded that Sugar Creek has had a strong year financially and the course is in a good position as financials have improved over the last 3 to 4 years. The motion to approve the audit was passed as all members of the Board voted unanimously for approval.

MANAGER'S REPORT:

The weather in June, which has been hot and rainy, has impacted both rounds and the driving range with 3 out of 4 weekends affected by storms. June has been busy with 2 Ladies Leagues, one playing Tuesday mornings and the other Wednesday nights, summer Junior Golf Camp has

already completed 2 weeks with 250 registered participants, the high school prep program also started on June 13<sup>th</sup> while all May instruction classes were completed. Nine banquets were booked for the month with one moved to a later date. Looking at playable days, we are slightly down from last year by 7.5 days impacting rounds with 749 fewer rounds which also impacts greens fees and cart revenues by decrease of \$42,532. With almost a week in June left, **Brian McDermott** intervened to mention that the information usually presented with the data on rounds and revenue will be reported differently in the future as our software has changed so it will be easier to report all data for the entire month instead of stopping at the date of the meeting.

#### SUPERINTENDENT'S REPORT:

**Brian McDermott** presented Kevin's report as Kevin wasn't feeling well. June's weather was comparable to May as it was warmer than average and slightly below average in precipitation. Turf is now in summer mode dealing with the heat and drought along with increased traffic and play, but a cool-down on the 22<sup>nd</sup> and 23<sup>rd</sup> brought a nice recovery. Overall, the turf on the course is in excellent condition. The usual course maintenance schedule is now in effect including daily course set-up, trash collection, sand raking and greens mowing-- mowing 3 times a week for fairways and tees and 2-3 times per week for rough. Other projects included monitoring moisture levels and hand-watering localized dry spots, filling divots on tees with seed/sand/compost mix for fast recovery, weeding, edging and mulching landscape beds, and hand sewing hundreds of holes on the bottom of the driving range nets which are caused by coyotes chewing on the nets. There is still work being done on the borrow pits areas on hole #2 and hole #4 with #2 now open for walking play. The above ground storage ground tank project is in the prep stage and should begin this month.

#### FINANCIAL REPORTS:

##### APPROVAL OF BUDGET COMPARISON REPORT:

The Board considered the Income Statement for Period 5, 2024. **Brian McDermott** began by highlighting several areas. In revenues, he reminded us that Jr. Golf revenue will be reported in June when the true revenue will be realized, cart rentals are up almost \$8,000, greens fees are up almost \$70,000 and pro shop sales up almost \$8,000. Looking at expenses, under services, equipment rental is \$12,000 which is the golf cart lease, and building repair is \$30,000 which is the net repair. A motion to accept the income statement was made by **Chuck Howard** and seconded by **Charlie Van Slyke**. All were in favor and the motion was passed.

#### NEXT MEETING

The next meeting will be scheduled for July 23 at 6:00 p.m.

#### ADJOURNMENT

A motion to adjourn was made by **Kent Johnson** and seconded by **Greg Gola** and all were in favor. The meeting was adjourned at 6:36p.m.

Respectfully submitted,