

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

NOVEMBER 24, 2020

**Mr. McDermott** called the meeting at 6:02 P.M. Before the roll was called, **Mr. McDermott** explained that the Board had the official ability to have this virtual meeting because of the gubernatorial disaster proclamation due to the Coronavirus 19.

PRESENT: Joe Colmone, Greg Gola, Brian McDermott, Christine Murphy, Gary Schiefer, Tim Sheehan and Charlie Van Slyke

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent and Jean Paprocki,  
Recording Secretary

APPROVAL OF MINUTES FOR OCTOBER 27, 2020

A motion to approve the minutes was made by **Gary Schiefer** and seconded by **Tim Sheehan**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

The public was invited to join but would have to email that request prior to the meeting, and no requests were received.

OLD BUSINESS

None

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Rounds and revenues for the month are up due to ideal weather and course conditions for most of the month along with the continued surge and demand for golf. Revenues from greens fees and cart rentals through November 22 are up \$32,494 over the same time period last year and year-to-date revenues for greens fees and cart rentals are up \$123,176 over last year in spite of losing all of April and operating at only 25% capacity and without cart rentals in May. Because of the ideal late fall golf season, year-end projections which were made September 15<sup>th</sup> for budget preparation were changed on November 20<sup>th</sup> with revenue shortages on the net bottom line reduced by \$60,862. The net year-end projection on 9/15 was a shortage of \$102,862 while the year-end projection on 11/20 was <\$42,000. Also included in the net bottom line was the annual debt payment of \$228,000 but does not include the \$40,000 capital expense for maintenance equipment. New Tier 3 Mitigations from I.D.P.H. and the governor are now being implemented with the clubhouse closed for any group gatherings.

SUPERINTENDENT'S REPORT:

Temperatures which were 7.6<sup>°</sup> above average and below average precipitation led to great late season golf conditions. Most daily projects included mulching leaves and removing geese debris. The two major projects are still on target with the well pump replacement planned for December when the ground is frozen enough to withstand the weight of the heavy equipment necessary to complete the job. Kevin is still waiting for one more quote to make the final

decision. The underground storage tanks are not out of service with the target date of May to replace them. Meanwhile two 90-gallon truck mounted "transfer tanks "were purchased to supply all fuel needs. Both were going to be auctioned but were retained for temporary fuel storage and will be returned to the original owner for final auction.

#### APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through October. **Brian McDermott** reviewed that the revenues were impacted by the loss of the Jr. Golf program, and sales of beer, wine and food with revenues \$138,621.42 less than last year at this time. The biggest difference in expense items included the consulting fees and credit card fees. The total expenditures were \$76,356.09 less than last year with a difference of \$62,265.33 in net income of revenues and expenditures less than 2019. The motion to accept the October Income Statement was made by **Charlie Van Slyke** and seconded by **Greg Gola**. All were in favor and the motion was passed.

#### NEXT MEETING

The next meeting will be scheduled for Tuesday, March 23 at 6:00 p.m.

#### ADJOURNMENT

A motion to adjourn was made by **Tim Sheehan** and seconded by **Gary Schiefer**. All were in favor, and the meeting was adjourned at 6:33 p.m.

Respectfully submitted,