

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

JULY 27, 2021

Mr. Gola called the meeting at 6:01 P.M.

PRESENT: Greg Gola, Brian McDermott, Meghan Scarsella, Gary Schiefer, and
Charlie Van Slyke

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent with Jean
Paprocki, the Recording Secretary

ABSENT: Joe Colmone and Kevin Kost

APPROVAL OF MINUTES FOR JUNE 22, 2021

A motion to approve the minutes was made by **Gary Schiefer** and seconded by
Meghan Scarsella. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

None

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

July has been a good month in all areas. Although playable days are down 2 ½ days versus the same time period last year, the current total year-to-date playable days are up 15 ½ days versus the 5-year average due to the favorable weather in the spring. The year-to-date rounds are down about 650 rounds versus the 5-year average, but green fees and cart revenue have exceeded the 5-year average by \$82,724. Presently we are on track to meeting our total year-end budget of \$709,952 for green fee and cart revenue. Revenues for the driving range are at all-time high for the month through July 25th exceeding the 5-year average by \$2,400 while year-to-date revenues are up \$12,645 versus the 5-year average. Again, the total year-to-date driving range revenues of \$77,612 show we are on track to meeting the total year-end budget of \$125,100 for driving range revenues. Both Jr. Golf Camp and the High School Golf Team Prep Camp are finishing their 6-week programs leaving August with a full schedule of outings and banquets. Banquets have been filling up fast with several banquets scheduled for weekdays which is unusual while others had to be refused because the dates were already booked. Two separate technology issues caused several challenges this month. One involved Golf Now, which caused a pause in our online booking process, and the other included credit card processing updates. **Charlie Van Slyke** questioned whether there could be any compensation from Golf Now which was resolved when **Brian McDermott** suggested their attorney look more closely at the contract. Another issue involves a shortage of staff for clubhouse cleaning duties which causes a disruption in our operations. Additional cleaning, which includes heavier duties such as floor mopping and table and chair setup or rearranging, and bathroom cleanup, has

been required with the increased number of banquets, outings, and overall higher volume of customer traffic, and these tasks cannot be expected of the existing staff.

SUPERINTENDENT'S REPORT:

July has been on the dry side with 50% of the precipitation for an average July after an early drought for March, April and May and an above average rainfall for June. These conditions with ten days of weather in the 70's have caused healthier than normal turf conditions for July leading to extra mowing to maintain good playing conditions. Other major projects included mulching most tree and landscape beds, repairing irrigation heads and fixing 2 leaks on the course, grinding 24 stumps which were the result of tree removals over the last few years and coordinating the removal of 6 hazardous tree along the fence line of the 4th fairway. In addition, the problem with the irrigation pump system has been resolved when a replacement pump was located in Aurora. Kevin is currently working on the installation with some alterations to make it compatible with our system which will restore our irrigation system to normal function. Two recent changes in our equipment included the loss of the 1974 forklift which was in need of too many expensive repairs and the trade of our 1984 Lely bulk fertilizer spreader with a 2000's model acquired from Elmhurst Park District. Kevin then gave a short update on the existing equipment through the use of charts and graphs. First, he introduced the history of our equipment showing how the age of our equipment escalated from 2002 to 2019 and how the parts' costs and labor costs have increased as the equipment has aged. The average age of our equipment is currently 19.5. The last chart is an equipment inventory which includes 30 pieces of equipment, the age of that piece of equipment, its useful remaining life, the cost to replace and how he would prioritize his equipment replacement. At this point, he clarified that new equipment could do several jobs eliminating the necessity of replacing all pieces.

APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through Period 6. **Brian McDermott** reviewed both the revenues and expenditures and noted there were no significant differences in either. The motion to accept the June Income Statement was made by **Charlie Van Slyke** and seconded by **Gary Schiefer**. All were in favor and the motion was passed.

NEXT MEETING

The next meeting will be scheduled for Tuesday, August 24 at 6:00 p.m.

ADJOURNMENT

A motion to adjourn was made by **Meghan Scarsella** and seconded by **Gary Schiefer**. All were in favor. The meeting was adjourned at 7:01 p.m.

Respectfully submitted,