

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

JUNE 24, 2025

Mr. Mc Dermott called the meeting at 6:00 P.M.

INTRODUCTION OF NEW MEMBERS:

Pete Foran, Elmhurst, Brian Roche, Villa Park liaison, Vince Spaeth, Elmhurst.

The others at the table were then asked to introduce themselves too and each member also included a little information about himself.

PRESENT: Pete Foran, Kent Johnson, Brian McDermott, Brian Roche, and Vince Spaeth

ALSO PRESENT: Cory Ferrell, Manager, Kevin Goss, Superintendent, Jean Paprocki

The Recording Secretary

ABSENT: Joe Colmone and Chalie Van Slyke

ADDITIONS AND/OR CORRECTIONS TO THE AGENDA:

The items order on the agenda were moved due to convenience and clarification

APPROVAL OF MINUTES FOR MAY 27, 2025

The motion to accept the minutes for the May 27, 2025 meeting was postponed due to a quorum necessary to approve the vote was unavailable due to absence

PUBLIC PARTICIPATION:

None

OLD BUSINESS:

None

NEW BUSINESS:

AUDIT FOR THE YEAR ENDING DECEMBER 31, 2024 – SUGAR CREEK GOLF COURSE

The presentation began with the motion that the Administrative Board accepts and approves the audited financial statements for Sugar Creek Golf Course made by **Vince Spaeth** and seconded by **Kent Johnson**. Ed Tracy from Seldon Fox then introduced the 2024 audit to the Board. Although most of the work was completed in March, several long-term adjustments are in by June and that is why it is presented at this meeting. The 2024 Audit was completed and the report received the highest finding that an auditor can give which is a clean and unmodified opinion. Ed highlighted specific information as he presented each section of the audit beginning with the operating income of \$256,000 versus the budget of \$154,00. Looking at the statement of cash flow, the course generated \$486,00 for the year from operations which is another positive. The course has paid down \$40,000 on its leases for the year. Looking at the 10-year history at the end of the audit, membership, driving range revenue, and greens fee and cart revenue are at their highest levels and have been trending up for the past few years. He concluded that the results are very solid with no material weaknesses. The motion to approve the audit was passed as all members of the Board voted unanimously for approval.

MANAGER'S REPORT:

As of June 23rd, we have 6 less playable days than the 5-year average but still have 7 more days until the end of the month. Rounds are at 3,622 with greens fees and cart revenue about \$20,000 less than June 2024 but trending to do well with 7 more days. The range continues to be very popular with revenue of \$36,700. Part of this popularity may be attributed to a nearby facility with a driving range recently closing. A question about playable days was answered. When the course has 100 rounds on a day, it is considered a playable day. Updating May's final count with 4 more playable days, there were 4120

rounds, bringing the total revenue just under \$140,000 which is about \$17,000 more than May of 2024. June had one rainout day but otherwise has been busy averaging over 200 players a day with 17 playable days in a row. Father's Day had over 300 rounds and the driving range brought in over \$3000 in sales which was our best day so far in 2025. The other holiday, Juneteenth, also was popular with 275 rounds of golf and \$1,500 in driving range sales. Our group golf instruction programs include the Summer Junior Golf Camp, which has just completed 2 weeks of the 6-week program, the Summer High School Prep program which meets on Tuesdays and Thursday with participants from Willowbrook, York, and Glenbard East hoping to try out for their respective golf teams, and the Saturdays in June Adults and Adult & Youth groups who meet between 9am-1pm. June has hosted 4 out of 5 banquets with 6 banquet rentals and one family outing planned for July.

SUPERINTENDENT'S REPORT:

The beginning of June was cool and dry which was a continuation of May's weather pattern, which had cooler than average temperatures and 3 inches under average in precipitation. On June 17th, the weather changed to hot and humid with 3 inches of rain in 2 days. Thunderstorms and heat are deadly for turf but so far the course has handled the heat fairly well although many turf managers are still concerned about this transition. The standard in-season course maintenance schedule begins in June which includes daily course set-up, trash collection, sand raking, and greens mowing. Other maintenance tasks include driving range mowing and maintenance, turf and irrigation repairs, equipment repairs, special projects, and other work orders. These projects include edging and mulching landscape beds and trees and installing a new bench on the 3rd tee. We are still waiting for the railings for the bridge on #1 to be finished with installation scheduled the week of July 7th. Continued work from the Creek Restoration Project include Semper Fi, the contractor, continuing its invasive species control on the restoration project areas around the creek and the final "borrow pit" areas from the project have been filled in and are open for play.

FINANCIAL REPORTS:

APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Income Statement for Period 5, 2025. **Brian McDermott** highlights area which are significantly different in revenues and expenses. Beginning with revenues, a \$18,000 difference from last year due to grant money from the Creek Restoration Project, then a \$50,000 increase in driving range fees due to the range being closed last year for several months for net repair. Looking at salary and benefits page, the difference is the hiring of the clubhouse supervisor. In repairs and maintenance, there is an increase in vehicle repairs and the repairs to the clubhouse which is the difference between the insurance payment and our share. Looking at capital, the purchase of the credit card reader and the purchase of pro shop supplies is attributed to timing. Other big-ticket items is the purchase of the utility cart and sprayer and the \$57,000 for the bridge repair. **Brian** reminded the Board that 70% to 80% of our revenues comes in June, July, and August. A motion to accept the April income statement was made by **Vince Spaeth** and seconded by **Kent Johnson**. All were in favor and the motion was passed.

NEXT MEETING:

The next meeting will be scheduled for Tuesday, July 22, 2025 at 6:00 p.m. Also, a reminder to save the date October 17th when we celebrate the course's 50th anniversary.

ADJOURNMENT

The meeting was adjourned at 6:57 p.m.

Respectfully submitted,