

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

AUGUST 26, 2025

**Mr. Mc Dermott** called the meeting at 6:02 P.M

PRESENT: Pete Foran, Tim Howe, Brian McDermott, Vince Spaeth, Charlie Van Slyke, and Bob White

ALSO PRESENT: Cory Ferrell, Manager, Kevin Goss, Superintendent, and Jean Paprocki, The Recording Secretary

ABSENT: Joe Colmone and Kent Johnson

ADDITIONS AND/OR CORRECTIONS TO THE AGENDA:

This meeting also includes all the information from the July 22, 2025 meeting, which was cancelled due to lack of a quorum in attendance. Add the approval of the minutes for the May 27, 2025 meeting which had been been previously postponed.

APPROVAL OF MINUTES FOR MAY 27, 2025 and June 24, 2025

The motion to accept the minutes for the May 27, 2025 meeting was made by **Charlie Van Slyke** and seconded by **Brian McDermott**. All were in favor. The motion was passed. Then the motion to accept the minutes for the June 24, 2025 meeting was made by **Pete Foran** and seconded by **Vince Spaeth**. All were in favor and the motion passed.

PUBLIC PARTICIPATION:

Suzu Mika, the Finance Director for Villa Park, who attended the meeting to see how the two intergovernmental agencies collaborate, and how she can enhance that collaboration.

OLD BUSINESS:

NONE

NEW BUSINESS:

INTRODUCTION OF NEW MEMBERS:

Tim Howe, the new Parks and Recreation Director of Villa Park, who gave us a short resume of his past work experience, and Bob White, who will be representing Villa Park and has experience with golf in diverse industries.

ARCHITECTURAL CONSULTING SERVICES TASK ORDER 7.0 – DEWBERRY

**Mr. McDermott** first introduced the background information especially to the new board members about this project which had been approved as part of our Capital Projects for the 2025 Sugar Creek Budget for \$25,000. The project included a feasibility study for the Sugar Creek Golf Course Maintenance Building/Site since it sits on a flood plain. Elmhurst Board of Park Commissioners had already approved an agreement with Dewberry using the American Institute of Architects for the District's Referendum projects and we are now seeking approval of Task Order 7.00 for architectural and engineering services at Sugar Creek Golf Course for the feasibility study. After the background information, **Charlie Van Slyke** made the motion that the SCGC Administrative Board recommend the approval of Task Order 7.00 with Dewberry in the amount of \$14,950 for the design of architectural consulting services at SCGC Maintenance Building to the Elmhurst Park District and Village of Villa Park. **Vince Spaeth** seconded it. After more discussion about the goal of this feasibility study, the vote was taken with all in favor and the motion was passed.

MANAGER'S REPORT:

July was a very busy month with 30 playable days with over 5,000 rounds, and our greens fees and cart revenue at \$168,400 surpassing the same month last year by \$18,166 and our 5-year average by \$25,377. Driving range sales for the month were \$42,582 which was an increase of \$10,602 over last year and \$16,567 over the 5-year average. August continued to be busy with 24 playable days as of August 25<sup>th</sup> with 6 more days remaining in August. Rounds so far this month are at 4,457 with greens fees and cart revenue at \$139,433 exceeding the 5-year average by about \$1,000. Driving range sales are also trending positively with \$41,519 in revenue exceeding the 5-year average by \$16,269. The weather has contributed to these numbers with 32 straight days of playable days with an average of 200 players a day. With the end of August, changes include Sugar Creek's summer seasonal staff returning to school including both students and teachers. They were invaluable as they assisted with daily operations in the clubhouse and helping with driving range duties. Other changes include the Summer Junior Golf Camp finishing in July along with the Summer High School Prep program. Saturdays Adult Full Swing, Adult Short Game & Adult Youth golf classes also finish at the end of August with high schools including Willowbrook, York, Nazareth, and Timothy Christian starting their season in August. The clubhouse was busy with 7 banquets in July hosting diverse celebrations and 8 banquets in August. Upcoming events include 5 banquet rentals and 5 shotgun golf events with banquets following.

#### SUPERINTENDENT'S REPORT:

Weather in July and August was very similar with periods of cool air alternating with periods of thunderstorms, heat, and humidity. July began with warmer than average temperatures, and mostly without rain until July 6<sup>th</sup> through July 11<sup>th</sup> when we received 3 inches of rain. Average temperatures helped the turf respond and the course was in excellent shape for July. The hot and wet periods in August did not last long. Although there were times of concern with the weather, the turf has recovered with the recent cool down and is now growing faster than all year. Projects included the installation of the guardrails on #1 bridge in July with plans for new guardrails for the other two bridges, edging and mulching tree rings which began in July and was finished in August, repairing ball marks, filling divots, mowing, changing cups, raking traps on a regular basis, and pruning trees on 4<sup>th</sup> hole and removing 4 trees that died last winter and spring. Another focus was bunker maintenance. Sand was added to all bunkers and drainpipes were repaired on 4 of the bunkers in July since they are near the end of their life span after being replaced in 2013. Additional work was required on the sand traps after they were flooded and washed out from heavy rains which fell from August 16<sup>th</sup> to the 19<sup>th</sup>. The tees, collars and approaches were aerified to encourage recovery from wet wilt in August. Kevin then showed several pictures including the new guardrail on the 1<sup>st</sup> hole, and the creek looking east from the bridge. The plantings are in full bloom with new species appearing all the time. Capital planning included replacing the 2003 Ford F250, which was loaned to us in 2021, with a 2011 model and we are preparing 4 pieces of old equipment for auction. We also hosted a group of civil and stormwater engineers from the Silver Creek Watershed Group for a tour of the Creek Restoration Project on August 27<sup>th</sup>.

#### FINANCIAL REPORTS:

##### APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Income Statements for Period 6, 2025 and Period 7, 2025. **Brian McDermott** highlights areas which are significantly different in revenues and expenses. Beginning with revenues, the revenues are doing very well. Significant differences include \$18,000 difference from last year due to no grant money received this year, \$10,000 increase in programs, \$11,000 increase in rentals, both banquets and cart rental, and \$76,000 increase in greens fees and driving range which can be partly attributed to the driving range being closed part of the year. Looking at expenses, a \$7,400 difference in

salaries due to a retirement and loss of a newly hired clubhouse supervisor, \$8,000 difference in insurance payments due to the timing, and an increase in vehicle repairs which is difficult to predict. Driving range expenses up \$10,000 with purchase of a credit card reader and new golf balls. We are at \$227,000 to the good compared to \$103,000 last year. The August statement is like July's statement with a few differences including \$6,000 increase in alcohol sales, more health care expenses due to a new hiring of a clubhouse supervisor, an increase in bank fees due to more transactions, and a \$4,000 decrease in utilities. We are \$344,000 to the good versus \$136,000 last year, again highlighting the capital difference is almost \$100,000 in purchasing. A motion to accept the July income statement by made by **Charlie Van Slyke** and seconded by **Pete Foran**. All were in favor and the motion was passed. A motion to accept the August income statement was made by **Vince Spaeth** and seconded by **Pete Foran**. All were in favor and the motion was passed.

#### NEXT MEETING:

The next meeting will be scheduled for Tuesday, September 23, 2025 at 6:00 p.m. when the budget will be discussed. Also, a reminder to save the date October 17<sup>th</sup> when we celebrate the course's 50<sup>th</sup> anniversary.

#### ADJOURNMENT

A motion to adjourn was made by **Vince Spaeth** and seconded by **Charlie Van Slyke**. All were in favor and the motion was passed. The meeting was adjourned at 6:51 p.m.

Respectfully submitted,