

Sugar Creek Administrative Board Minutes
Tuesday November 15th, 2016
(Prepared by Dave Anderson in absence of
recording secretary Jean Paprocki)

Present: Brian McDermott, Greg Gola, Bob Taglia, Cheryl Tucker, Kevin Graf, Mark Exiner

Also Present: Dave Anderson - Manager, Kevin Goss – Superintendent

Absent: None

Additions and/or corrections to Agenda: None

Approval of Minutes for September 27th, 2016: Bob Taglia motion to approve with a second by Kevin Graf. The committee approved by roll call.

Public Participation: None

Old Business: None

New Business:

Manager's Report

- Current year-to-date total facility revenues through November 13th are the second highest on record – falling short only to the record-high 2015 season by \$8,000. Due to a drop in 10 fewer playable days, rounds decreased by 1,000 compared to last year. Despite this drop in 1,000 rounds, total greens fee revenue is down by only \$5,300 compared to last year.
- Here's a y-t-d through November 13th comparison of greens fee and cart revenues for the past four seasons:

<u>Year</u>	<u>Greens Fee</u>	<u>Carts</u>	<u>Total GF/Cart Rev.</u>	<u>#Rds.</u>	<u>Avg. \$/Rd.</u>
2016	\$463,333	\$112,854	\$576,187	29,325	\$19.65
2015	\$468,656	\$108,255	\$576,911	30,328	\$19.02
2014	\$431,164	\$85,836	\$517,000	27,988	\$18.47
2013	\$428,740	\$77,592	\$506,332	30,202	\$16.76

- October was a busy banquet month hosting a 60th class reunion, two 1st birthdays, 50th birthday, bridal shower and baptism celebration. November banquets include two separate 1st birthdays, college graduation, holiday open house, 18th birthday and a baptism.
- December will be busy with banquets including a breakfast with Santa, open house, informal wedding reception, a first birthday and another holiday open house.
- The annual Fall Scramble was held on Saturday October 29th. The event sold out in advance with 22 teams paid in full and included 9 holes of golf, full buffet dinner, tee gift, prizes and a large raffle. The cost was \$160 per 4-player team.

Superintendent Report

Conditions Summary

October was much warmer than average by 4.4°F and around average in precipitation at .62" above normal. Much of the warmth came from 2 days where the high hit 80 degrees combined with higher than normal night time lows all month. Relatively warm nights lead to higher average temperatures and very few frost events for this time of year. It was ideal weather for our improvement projects and repairs.

The first half of November has been much warmer than usual, also, at 8.7°F over average and slightly drier at -1.1" below average precipitation. Fall cleanup and leaf mulching has been our major focus to keep the course playable.

Projects and Notes

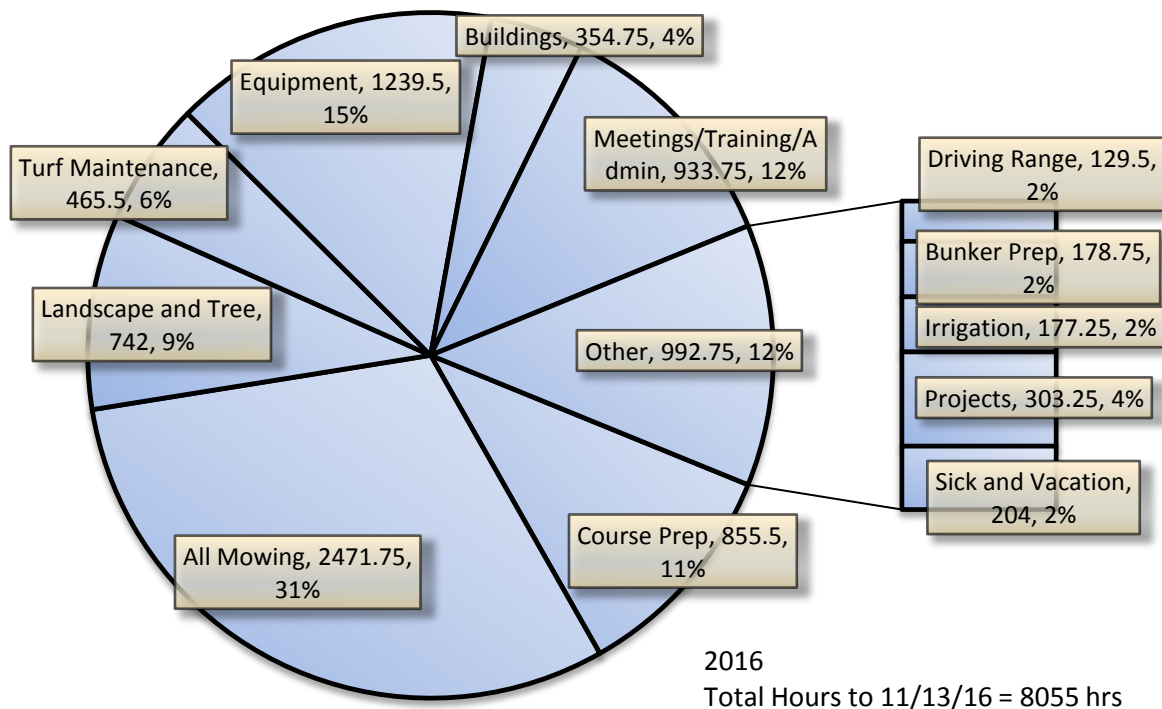
- Repaired fence along the 7th fairway where Ash trees were removed. Continued grading area in preparation for turf and landscaping.*
- Repaved the worst areas of crumbling cart path asphalt in four areas: behind #1 green, next to #1 tee, next to #5 green, and between #9 and #3 tee.*
- Aerated greens with bayonet tines to improve rooting and increase oxygen in the root zone.*
- Completed a large repair to the fairway mower which involved reinforcing the rusting frame with steel plates.*
- Patched one area of the clubhouse parking lot with remaining paving budget after the cart path repairs. This is a temporary repair intended to make the worst area of the parking lot safer in the short term. There are still many other areas that need repair or replacement.*
- Winterized irrigation system on November 3rd. The process involves using a large air compressor to displace water in the system with pressurized air. If the process is not completed correctly, sprinkler heads and pipes freeze and crack over the winter leading to costly repairs.*

Sugar Creek Golf Course Maintenance Tasks 2016

Task	# of Instances	Avg Hours Per Instance
Course setup and prep	225	1.9
Water Coolers	127	1.0
Greens	231	2.5
Tees	91	4.0
Fairways	88	4.2
Rough	236	3.3
Sandtraps	89	2.1
Driving Range Maintenance	58	2.1
Divot repair	31	2.5
Landscape and Clubhouse Grounds	138	3.0
Tree work and chipping	84	2.6
Chemical and/or Fertilizer Application	59	2.3
Turf Work : Aerification, Seeding, etc	68	3.2
Debris/Leaf Clean Up	101	3.0

Irrigation - Watering and Programming	23	1.9
Irrigation - Maintenance and Repair	54	2.1
Equipment - Preventative	163	1.5
Equipment - Repair	323	2.8
Facilities - Cleaning or maintenance	104	2.4
Facilities - Repair	49	2.3
House Maintenance	43	2.2
Project	56	4.5

2016 Total Part-Time and Full-Time Hours



Financial Reports

Approval of Period 9 Income Statement (September)

Motion – Mark Exiner

2nd – Greg Gola

Approval of Period 10 Income Statement (October)

Motion – Bob Taglia

2nd – Kevin Graf

Next Meeting

February 29th, 2017

Motion to adjourn Kevin Graf, 2nd by Greg Gola