

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

APRIL 25, 2023

Mr. McDermott called the meeting at 6:02 P.M.

PRESENT: Joe Colmone, Greg Gola, Kent Johnson, Brian McDermott, and Meghan Scarsella

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent and Jean Paprocki, the

Recording Secretary

ABSENT: Kevin Kost

ADDITIONS AND/OR CORRECTIONS FOR AGENDA:

Mr. McDermott sent an additional form through email

APPROVAL OF MINUTES FOR NOVEMBER 22, 2022

A motion to approve the minutes for November 22, 2022 was made by **Joe Colmone** and seconded by **Meghan Scarsella**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

RESTORATION PLAN UPDATE:

Kevin Goss used a slide show to present the progression of the restoration plan after the last update in March highlighting the most prominent changes as it nears completion with the golf course opening on May 1. Using the third tee as the backdrop, he showed how the pond is now separated from the creek with a berm, and the creek will overflow to the pond with additional rainfall. He also discussed the additional wetlands which will affect play and how the shoreline will now be more visible. The shoreline will also have wetland vegetation with different species already planted and an additional 15,000 plugs being planted within the next few weeks. Kevin added although the course will be ready for play, there is still additional work to be done including irrigation repairs, minor asphalt repairs and of course, nature's maturation of vegetation and turf during the spring and summer. In response to questions about accountability, Kevin responded we have a 3-year contract and that the company must meet vegetative performance standards.

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Most projects involved the clubhouse as new tables and chairs replaced the existing one as part of the capital budget from 2022. The old table and chairs were auctioned on a website and picked up by the online bidder. A fire sprinkler above the ceiling in the front entryway broke on Christmas night due to a cold snap. Because of the holiday, the leak was not discovered until December 27, and water had flowed from the ceiling to the floor and carpet. The lowest bidder provided the repair work which included replacing most of the ceiling dry wall in the front foyer and drying and shampooing the carpet. The project was completed by February 18th and 19th

which were our first banquet events of the year. PDRMA covered the cost minus the deductible. The annual Junior Golf Camp registration was held online on February 18th and was filled to about 80% capacity bringing in \$110,000. In addition, registration for all other instruction programs including adult classes, youth classes, our popular parent/child sessions, and High School-prep camp for golf team hopefuls opened on April 1. New driving range equipment was also part of the 2022 capital plan and three new pieces including a larger capacity ball washer, an elevator/conveyor and a new ball dispenser were delivered replacing the existing 20-year-old machines. The larger ball dispenser was so large the doors to access the opening on the range building had to be enlarged. Along with replacing the door, Kevin also repaired and replaced several floor boards on the aging range building to accommodate the weight of the new ball dispenser. The driving range opened on April 15th.

SUPERINTENDENT'S REPORT:

January and February were wet and warm which offered challenges for the project but allowed the completion of many projects on the course including edging sand bunkers, filling in the sand, tree trimming, and annual machine maintenance. More mowing was done this year than any other winter. A new logo will be used, using black, yellow, and white with new flags and the tees being changed. Two pieces of equipment which were to be delivered in 2022 have not arrived but now are expected in 2023. As for the other project involving the fuel tank, we have the fuel tank but are now waiting for Com Ed to complete the wiring before we can continue.

APPROVAL OF FINANCIAL REPORTS:

The Board first considered the Income Statement for Period 12, 2022. **Brian Mc Dermott** introduced the December Income Statement with a review of what transpired during the previous year. Highlights included the grants for the restoration project being reimbursed, revenues for instructional programs, greens fees and cart rentals and the driving range being over budget for the projected 2022 budget, receiving the insurance reimbursement for the roof, the house sale, and the last debt payments were made completing our 20-year commitment. The motion to accept the December Income Statement was made by **Meghan Scarsella** and seconded by **Greg Gola**. All were in favor and the motion was passed.

Then the Board considered the Income Statement for Period 3, 2023. With no golf, the revenue was limited to banquets and proceeds from the insurance payment for the broken pipe. The revenue from Jr. Golf will not be recorded until the program starts in June. Expenses include travel, building repair, and the creek project. The motion to accept the March Income Statement was made by **Kent Johnson** and seconded by **Meghan Scarsella**. All were in favor and the motion was passed.

NEXT MEETING

The next meeting will be scheduled for Tuesday, May 23, 2023 at 6:00 p.m.

ADJOURNMENT

A motion to adjourn was made by **Joe Colmone** and seconded by **Greg Gola** and all were in favor. The meeting was adjourned at 7:18 p.m.

Respectfully submitted,