

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

SEPTEMBER 26 2017

Mr. Gola called the meeting at 6:00 P.M. The roll was called.

PRESENT: Joe Colmone, Greg Gola, Mark Exiner, Brian McDermott, Gary Schiefer,  
and Charlie Van Slyke

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent, and Jean Paprocki,  
Recording Secretary

ABSENT: Carolyn Ubriaco

ADDITIONS AND /OR CORRECTIONS TO THE AGENDA:

None

APPROVAL OF MINUTES FOR AUGUST 22, 2017

A motion to approve the minutes was made by **Brian McDermott** and seconded by **Gary Schiefer**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION

None

OLD BUSINESS

MONTHLY MANAGER'S REPORT

The rounds remained very similar to last year's rounds for the same time period although we gained 2 playable days this month. The record heat hindered participation with 6 days hovering near 90. While rounds were almost equal to last September, total facility revenues through September 25 are up almost \$9,500 compared to the same time period last year. Most of this increase is due to greens fee revenues-\$6,200 and riding cart revenue-\$2,400. Revenues continue to trend positively as year-to-date revenues are \$58,000 over last year and \$82,000 over the previous 3-year average. In addition, the revenues met the proposed annual budget with 85.8% which is closer to budget in September than any other year.

September has been very busy with 14 outings and 6 banquets. Also, Willowbrook Boys' golf team hosted two separate invitational matches on Saturdays along with a Maine South invitational match. The management staff worked on their budget and also met twice with the Directors from Elmhurst Park District and the village of Villa Park to discuss the budget and then come to a consensus of next year's goals for revenues and expenses. The month ends with Sugar Creek hosting a Movie Night in the Park event. There is no cost to Sugar Creek with the event being sponsored by two separate groups- Schiller Real Estate and Amita Health.

SUPERINTENDENT'S REPORT

August ended with below average temperatures and 2.5" below average in precipitation. In addition, September experienced a summer-like heatwave with highs above 90 for almost 6 days. This dry weather has produced excellent playing conditions with firm fairways and

smooth greens. Projects this month included sodding many areas of the fairways, edging and replacing sand in the bunker on the 8<sup>th</sup> hole, daily leaf cleanup especially from the willows and cottonwoods, repairing the cracked concrete on the bridge on #1, testing demo models from three different manufacturers of greens mowers, and constant monitoring of the irrigation systems. Also, the Living Waters Consultants added the outline of our project to the Salt Creek Watershed plan which makes securing grant funding easier in the future.

#### APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through Period 8. Brian McDermott gave a short recap of the budget. At this time, revenues are approximately \$41,000 above last year's revenues and expenses remain consistent at approximately \$25,000 less than last year. A motion to accept the income statement was made by **Gary Schiefer** and seconded by **Charlie Van Slyke** and the motion was carried.

#### 2018 BUDGET REVIEW AND APPROVAL

Dave presented the proposed budget which is based on current trends, which were identified by analyzing the revenues and expenses and using data from the last five years. Jr. Golf has seen an increase from \$78,000 to \$130,000 in 5 years. Also in 2013 rounds were at 30,000 with revenues at \$522,000 while revenues increased by \$100,000 with the projected 30,000 rounds this year. Greens fees, riding carts, the driving range and Jr. Golf account for about 80% of total revenues, and by strategically raising rates on carts, greens fees and the driving range, revenues have steadily increased. Several proposed changes for 2018 include a \$1.00 rate increase for the driving range, and a \$1.00 price increase on a can of beer.

Regarding expenses, several reductions include \$16,000 for a health care plan when an employee opted out of that benefit, \$10,000 for the consulting fee for the creek renovation, and \$6,900 for utilities and cleaning. However, it also includes an additional \$4,200 for the purchase of 6 riding carts.

After much discussion, the proposed budget was revised to \$1,095,149 in revenues and \$1,067,407 in expenses with a net profit of \$27,742 for 2018. A motion to approve the proposed 2018 Sugar Creek Budget with the aforementioned changes was made by **Mark Exiner** and seconded by **Joe Colmone**. All were in favor and the motion was approved. Next the Proposed Budget will be presented to the Parent Bodies for final approval.

#### NEXT MEETING

The next meeting will be scheduled for Tuesday, October 24 at 6:00 p.m.

#### ADJOURNMENT

A motion to adjourn was made by **Brian McDermott** and seconded by **Gary Schiefer**. The meeting was adjourned at 7:05 p.m.

Respectfully submitted,