

Sugar Creek Administrative Board Minutes
Tuesday March 21st, 2017
(Prepared by Dave Anderson in absence of
recording secretary Jean Paprocki)

Present: Brian McDermott, Greg Gola, Cheryl Tucker, Kevin Graf, Mark Exiner

Also Present: Dave Anderson - Manager, Kevin Goss – Superintendent

Absent: Bob Taglia

Additions and/or corrections to Agenda: None

Approval of Minutes for February 28th, 2017: Cheryl Tucker motioned to approve with a second by Greg Gola. The committee approved by roll call.

Public Participation: None

Old Business: None

New Business:

Manager's Report

- On March 13th received payment in the amount of \$119,357 for the February online registration for the summer junior golf camp. The 2016 online registration revenue totaled about \$99,000 – a 20% growth realized for 2017.
- So far year-to-date 29 banquet deposits have been received compared to 18 during the same time period in 2016.
- Hosted four banquets during the month of March compared to just a couple in 2016 – March being a typically slow month. 10 banquets are scheduled for April.
- The Senior Men's League is due to kick off the season on Monday April 3rd. The league averages around 60-64 players annually. Last year the first two weeks of their season were unplayable due to poor weather conditions.
- Received our annual new lot of 12,000 range balls to be switched in the ball dispenser replacing the old balls.

Superintendent Report

Summary

March has been roughly average in temperature and precipitation. The most notable event was a period of warm and windy condition on March 6th, 7th, and 8th. While we reached high temperatures of 65° on the 6th and 7th, blustery conditions made golf difficult and resulted in damage to both of our netting systems.

Projects and Notes

- The three main tasks this month were debris removal, tree work, and equipment repair.
- A large amount of branches were picked up and chipped this month due to windy conditions. We also continued tree trimming and removing buckthorn from the fence lines.
- Greens, tees, and some rough areas were mowed again this week.
- The Superintendent completed a PDRMA training program, "HELP – Essentials of Human Resources." The program consisted of 10 online trainings and a 2-day seminar covering topics such as equal opportunity employment, managing employee performance, the hiring process, and the applicable laws such as the Americans with Disabilities Act (ADA).
- The deck rehabilitation project is still scheduled for early April. I am in the process of applying for a permit, finalizing the material list for quotes, and scheduling the construction waste dumpster.
- Driving range netting repair: The driving range net was torn on March 8th on the east side. A claim was submitted to PDRMA and the repairs are approved. The insurance policy covers the cost of the repairs minus a \$1000 deductible. The repair estimate is \$4,868.

Walmart netting system damage

The netting along the property line with Walmart on the 6th hole was damaged by wind on March 8th. Two of the wooden poles broke at the ground line. They were originally installed by the driving range that previously operated on the Walmart property. The poles exist in photos from the construction of the golf course in 1975 making them at least 42 years old. They are likely much older. Currently, the broken end pole is on the ground. The second broken pole has been secured with steel cabling as a temporary safety measure. We are taking steps to make sure the area is safe in the short-term while requesting proposals for repair.

A claim was submitted and PDRMA will cover the cost of the repair *of only the two damaged poles and netting* minus the \$1000 deductible. We are currently requesting proposals from contractors for two options: 1) the replacement of the two poles and repair of the net, and 2) the replacement of the entire net system of 400 linear feet. I strongly recommend replacing all the poles and netting due to their age and the hazard they represent. The contractor I contacted did also. In this scenario (Option 2), PDRMA would reimburse us for the repair cost (Option 1) and that amount would be used to offset the cost of replacing the poles and netting. Based on the one estimate we have so far, the difference in cost is not as large as would be expected.

At the time of this meeting, the estimate numbers and situation are fluid. We will have more solid information concerning the costs and timeline next week.

Financial Reports

Approval of Period 12 Income Statement (December)

Motion – Mark Exiner

2nd – Kevin Graff

Approval of Period 2 Income Statement (February)

Motion – Mark Exiner

2nd – Kevin Graff

Next Meeting

April 25th, 2017

Motion to adjourn Greg Gola